



# La Orquídea

Asiatische & Thai Cuisine  
managed by Hotel Beau-Site AG

Our Asian and Thai Cuisine Restaurant is an important part of our Hotel Viktoria Eden in Adelboden. We are looking for you as our future host to strengthen our team as:

## **Assistant Restaurant Manager**

The job of **Assistant Restaurant Manager** is executed satisfactorily when:

- All rules & regulations are strictly adhered within the hotel including hotel's policy on fire and safety as well as hygiene regulations.
- The sales are driven to full potential and that budget is adhered to.
- A high quality of product and service is maintained.
- The restaurant is developed in an entrepreneurial manner, looking for opportunities to always generate more business.
- The growth of internal talent within the restaurant is supported.

### **Responsibilities**

- Responsible to Assistant Hotel Manager
- Responsible for waiters
- Set an example by reporting to duty punctually wearing business attire according to the hotels dress code & grooming standards, always maintaining a high standard of personal appearance and hygiene.
- Assist in leading the restaurant efficiently in costs and expenses, constantly delivering the highest quality as well as driving high top line revenue and profit.
- Always provide a professional and courteous service and ensure that all employees of the assigned restaurant follow the example.
- Ensure that the place of work and surrounding area is kept clean and organised all the time.
- Be knowledgeable of all services and products offered by the Restaurant/Hotel.
- Assist in communication within the restaurant/hotel.

- Attend and contribute to necessary staff meetings.
- Plan daily routine checklist and station division according to the work schedule.
- Support activities and cooperation with the suppliers and manage stock and inventory.
- Undertake reasonable tasks and secondary duties as appointed by the Head of Department.
- Respond to any changes in the department as dictated by the hotel management.
- Handle guest enquiries and complaints in the restaurant in a courteous and efficient manner and report to Head of Department/Assistant Head of Department ensuring that the follow up is performed with the guest.
- Ensure that the opening and closing procedures established for the restaurant are followed.
- Additional responsibilities and tasks can be added at any time according to the needs of the business and of the restaurant/hotel.

Desired Skills & Qualifications:

- To produce an outstanding guest experience within the restaurant concept by assisting in managing a service team.
- The Assistant Restaurant Manager provides a courteous, professional and efficient service in accordance with the hotel and restaurant standards.
- Driving sales and maximises profit. The Assistant Restaurant Manager must grow into the position of Restaurant Manager.
- Master of reputed Swiss Institute like SHMS, SHL, EHL etc.
- The preferred candidate knows the Thai culture and cuisine as well as the language and speaks English, French and, ideally, German.

If you are interested in this position, please send us your complete application documents (letter of motivation, curriculum vitae, certificates of employment and diplomas) by e-mail to:

[info@hotelbeausite.ch](mailto:info@hotelbeausite.ch)

Hotel Beau-Site – Boutique Chalet\*\*\*\* Restaurant Beausite

Hotel Viktoria EDEN\*\*\* Thai Restaurant La Orquidea

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